

# SUSHANT SUBEDI

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## SUMMARY

Aspiring Business Analyst and IT Project Coordinator with a strong technical background and a solid understanding of software development and system processes. Currently pursuing a BSc (Hons) in IT, with hands-on experience in documentation, requirement analysis, and academic IT projects. Skilled in bridging the gap between technical teams and business stakeholders through clear communication and structured analysis. Motivated, detail-oriented, and eager to contribute to technology-driven business solutions and project success.

## EDUCATION

**Bachelor of Science(Hons) IT** International School of Management and Technology (ISMT)

Kathmandu, Nepal

**University of Sunderland**

Sep 2024- Present

- Currently pursuing a degree with a focus on IT systems, software development, and networking and planning computing projects.
- Relevant coursework: Network Security, Web Development, Database Management, Project Management, SDLC, Digital Forensic, Professional Practice

### +2 Management with Computer Science

Global College of Management | Kathmandu, Nepal

2022 - 2024

- Studied management principles along with computer science, gaining skills in programming, business management, and IT fundamentals.
- Relevant coursework: Business Studies, Information Technology, Accounting, Programming.

## PROJECTS

### NextGen IT Solutions – AI Application Research (Planning a Computing Project)

- Conducted a feasibility study and project management plan for a website development project.
- Applied Agile and Waterfall SDLC models to analyze risks, milestones, and deliverables.
- Created a detailed Work Breakdown Structure (WBS), Budget Costing and project timeline for efficient execution.

### Boundless Photography Website (Website Design & Development)

- Designed and developed a multi-page photography business website using HTML, CSS, JavaScript, PHP, and MySQL.
- Followed the SDLC phases (Requirement Gathering → Design → Development → Testing → Deployment) to ensure quality and functionality.
- Implemented responsive design and client-staff role-based features, simulating real-world project requirements.

## SKILLS

- **Business Requirement Gathering & Analysis**
- **Stakeholder Communication & Coordination**
- **Business Process Modeling (As-Is / To-Be)**
- **Use Case, User Story & Functional Documentation**
- **Software Development Life Cycle (SDLC) Knowledge**
- **Agile & Waterfall Methodologies**
- **Project Planning, Scheduling & Coordination**
- **Risk, Scope, Time & Change Management**
- **Database & SQL Concepts**
- **Task & Sprint Management (Jira, Trello)**
- **Project & Business Documentation (BRD, SRS, Reports)**
- **Process Flow & Diagram Creation ([Draw.io](#), Lucidchart)**
- **Presentation & Reporting Skills**
- **Problem-Solving & Critical Thinking**
- **Team Collaboration & Client Interaction**
- **Time Management & Attention to Detail**

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## CERTIFICATION

Professional Certificate of Agile & Scrum Business Analyst – Udemy (2025)

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## ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, MS-Softwares, IT support, Web Development, Documentation
- **Programming Languages:** HTML, CSS, JavaScript, SQL, PHP, python(basic)
- **Languages:** Nepali [Native], English [Proficient], Hindi [Understandable]
- **Awards/Activities:** Received the "**Best Presenter**" Award for outstanding presentation, GCM

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